

Graduate Student Registration Information

- **IMPORTANT: If you plan on applying for financial aid, you must compete the FAFSA and the Post Baccalaureate or Graduate Financial Aid Application.** For questions about your financial aid, please contact the financial aid office at (949) 214-3066 or Grad.Finaid@cui.edu.
- Pay your tuition early. It is your responsibility to make sure your tuition is paid and you have taken care of any paperwork required for financial aid. Only students who have been cleared will be allowed to register for classes. For questions about your student account, please contact the Bursar's Office at (949) 214-3073 or email bursar@cui.edu.
- Pay attention to the add/drop deadlines. It is the student's responsibility to check their schedule and let your advisor know if you are planning on dropping any courses. Course changes are accepted during the first week of the term. The deadline is based on the term start date, not the course start date. It is the student's responsibility to officially drop a course if you plan on **NOT** attending to avoid being financially responsible for the course. You must formally withdraw from a course; **non-attendance does not constitute a withdrawal**. If you decide to drop or add a course after the first day of class, you must complete an add/drop form. Our forms are available in the Registrar's Office or on our [website](#). If you cannot attend the first class and plan on attending the course you must contact your instructor.

ATTENTION GRADUATES: If you are planning on graduating you are required to file an Application for Graduation with the Registrar's Office. **All students are required to apply for graduation, even if they do not plan on walking in the ceremony.** The deadline to apply for Summer graduation is in June, Fall graduation is in September and Spring graduation is in December. The graduation applications will be available on our [website](#) or from your advisor.

If you have any questions regarding your registration, please contact your advisor, or the Registrar's Office at registrar@cui.edu or 949-214-3079. Below is the contact information for the post-baccalaureate and graduate advisors. Thank you for your time and we hope you have a successful semester.

Program	Advisor	Contact Information
MAED (Admin, PPSC) / EDD	Jill Swisher	949-214-3347 jill.swisher@cui.edu
MAED (C&I, Ed. Tech)	Katherine Topor	949-214-3536 katherine.topor@cui.edu
MCAA	Chelsea O'Hara	949-214-3261 chelsea.ohara@cui.edu
MCAA	Sheila Hannah	949-214-3264 sheila.hannah@cui.edu
MED/Credential	Debbie Brumfield	949-214-3353 debbie.brumfield@cui.edu
MBA	Drew Wolf	949-214-3374 drew.wolf@cui.edu
MA Theology/DPM/DCE	Carrie Donohoe	949-214-3389 carrie.donohoe@cui.edu
MA Theology-CMC	Mark Siegert	949-214-3395 mark.siegert@cui.edu
MAIS	Yi Schuler	949-214-3376 yi.schuler@cui.edu