HOW DO I KNOW...

if I have any HOLDS?
- Click on STUDENT SERVICES
- Click on STUDENT RECORDS
- Click on VIEW HOLDS or STUDENT ACCOUNT SUMMARY (to view student account)
  *HOLDS will prevent you from pre-registering online

the name of my FACULTY ADVISOR?
- Click on STUDENT SERVICES
- Click on STUDENT RECORDS
- Click on STUDENT INFORMATION
- Primary Advisor will be listed
  *You’ll need your Faculty Advisor’s signature on your Annual Course Plan (second semester only).
  Undecided students do not have Faculty Advisors.

what my class schedule is?
- Click on STUDENT SERVICES
- Click on REGISTRATION
- Click on STUDENT DETAIL SCHEDULE or WEEK AT A GLANCE

my class status/level?
- Click on STUDENT SERVICES
- Click on REGISTRATION
- Click on REGISTRATION STATUS
- Your class status/level will be listed
  *Be aware of assigned priority date to pre-enroll in classes online

my total number of units completed?
# of transferred units being accepted?
If my summer school transcripts are in?
  my Grade Point Average?
- Click on STUDENT SERVICES
- Click on STUDENT RECORDS
- Click on ACADEMIC TRANSCRIPT
  *If your incoming unit (s) is not listed on your transcript, it either has not been received by the Registrar’s Office or it has not been evaluated yet.

what classes I need to take to graduate (Degree Evaluation)?
- Click on STUDENT SERVICES
- Click on STUDENT RECORDS
- Click on DEGREE EVALUATION
- Click on WHAT IF ANALYSIS (located on bottom of page)
- Enter the CATALOG term that you are following
- Enter program/major
• Enter major & click on ADD MORE
• Enter concentration or emphasis if applicable and click on ADD MORE
  *If you have more than 1 emphasis, input both of them at the same time
• Click on ADD MORE if you have a double major or double minor, etc
• Click on SUBMIT after your major(s), minor(s), emphasis are listed
• Click on GENERATE REQUEST (Detail Requirements)
• Print out Degree Evaluation and attach to “Application to Graduate” if graduating
  *Remember the Degree Evaluation serves only as a guide. An academic advisor will verify your
degree evaluation and update it if necessary.