From the Office of the President

Dear members of the Concordia community:

At the direction of President Kurt Krueger, **all university offices will close during chapel worship, beginning Monday, August 30, 2010.** We are making this policy change as a way of encouraging Concordia students, staff and faculty to come together for regular communal worship of our Lord and Savior Jesus Christ. In keeping with our understanding of Christian freedom and faith without mandate, the university does not require chapel attendance. We do, however, encourage you to participate in this opportunity to grow spiritually, to grow together as a community, and to give praise and worship to the God who is Concordia University’s reason for existence.

Here are the details:

- Chapel worship is held from 10:30 to 10:50 am on Mondays, Tuesdays, Thursdays and Fridays in the CU Center. Offices will be closed on those days from 10:25 to 11:00 am.
- Offices will be expected to close – and if possible lock – their suite/front doors and to display signs that invite the campus community to attend chapel. Emergency phone contacts, including x3000 for Campus Safety, will be listed if needed.
- Student employees will not be scheduled to work during chapel time.
- Faculty will not schedule office hours during chapel time. Faculty workrooms will remain open, but no student workers or staff will be scheduled in those areas.
- The campus operator will not take phone calls during chapel time; callers will hear a recorded message to this effect.
- Employees will be reminded to secure valuable items when fewer people are around.
- Administrative meetings will not be scheduled during chapel time.
- Athletic practices, team meetings, and music/theatre rehearsals akin to classes will not be scheduled during chapel time.
- Deans and department heads will share this message with full-time and adjunct faculty and administrative staff.
- Supervisors will be understanding of work-flow issues that arise due to office closures.
- The Campus Safety office will close its doors, but one Safety Officer will remain on duty. Officers and gate attendants will be given the opportunity to rotate work schedules to attend chapel.
- Emendare will remain open and staffed by Bon Appetit as a lounge, but no sales will be made during chapel.
- The Library will remain open during chapel, but with reduced staff and fewer services offered. It has been deemed impractical to sweep both floors of the facility prior to chapel and to disrupt students who are studying.
- Campus study spaces, lounges, and computer labs that are not staffed by university/student personnel will remain open and accessible to students.
- Student appointments should conclude by chapel time. However, employees will be able to continue assisting students if needed (e.g., a distraught student, students in the training room and Wellness Center, etc.). No new appointments that conflict with chapel should be accepted.