I-20 REQUEST FORM FOR F1 STUDENTS

PLEASE COMPLETE THE FOLLOWING INFORMATION AND BRING THIS FORM TO YOUR APPOINTMENT.

Last Name                First Name                E#

Phone No.                      Email

Home Country Address   Street   City   Country   Postal code

US Address    Street    City    State    Zip code

The Purpose of this request: (Check ALL that apply)

☐ Program extension
  ✓ Academic Advisor’s letter with signature explaining the reason
  ✓ FINANCIAL DOCUMENTS – original bank statement/letter (must be in English and U.S. Dollars)
  ✓ Proof of Enrollment

☐ Reinstatement
  ✓ Academic Advisor’s letter with signature explaining the reason
  ✓ Make an appointment with PDSO

☐ Re-entry after absence from the U.S of more than 5 months.
  ✓ Academic Advisor’s letter explaining the reason
  ✓ Semester for which you will re-enroll: _____/_____(Semester/Academic Year)

☐ Financial Information Change
  ✓ Attach original bank statement/letter (must be in English and U.S. Dollars)
  ✓ Sign Affidavit of Financial Support Form

☐ Change of statues to F-1: Requires a new initial I-20
  – You must see PDSO to request this option

☐ Name Change
  ✓ Passport Biographical Information page

☐ Adding dependent (Dependents are your spouse or child(ren) who are in the U.S. on a F-2 visa OR who will need to apply for a F-2 visa to enter the U.S.)
  ✓ Proof of relationship
    For Spouse: a copy of your marriage certificate with an official English Language translation.
    For a dependent child: the child’s birth certificate.
  ✓ Original financial documents showing the total amount in 37 of your I-20 PLUS $5,000 for the first dependent and $4,000 for each additional dependent.
  ✓ Copy of Dependent’s Biographical page from Passport
  ✓ Complete the family information on the back*

☐ Add a Secondary Major: ______________________
  ✓ Academic Advisor’s Letter with signature

☐ Academic Major/Minor Change or Addition
  ✓ Copy of Unofficial Transcript

☐ Change of Degree Level
  ✓ Academic Advisor’s Letter
  ✓ Academic Status Verification Form
  ✓ Attach original bank statement/letter (must be in English and U.S. Dollars)
  ✓ Sign Affidavit of Financial Support Form

☐ Other (lost I-20, stolen, damage, etc.) – Please explain:

__________________________________________________________

* Read all below forms before you come to your appointment.
* Adding Dependent Information:

**DEPENDENT #1**
Last Name: (as it appears in passport) ____________________________________________
First Name: (as it appears in passport) ____________________________________________
Gender: □ Male □ Female
Relationship to you: □ Husband □ Wife □ Daughter □ Son
Country of Citizenship: ____________________________________________
Date of Birth (mm/dd/yyyy): ____________________________________________
Country of birth: ____________________________________________
Country of Permanent residence: ____________________________________________

**DEPENDENT #2**
Last Name: (as it appears in passport) ____________________________________________
First Name: (as it appears in passport) ____________________________________________
Gender: □ Male □ Female
Relationship to you: □ Husband □ Wife □ Daughter □ Son
Country of Citizenship: ____________________________________________
Date of Birth (mm/dd/yyyy): ____________________________________________
Country of birth: ____________________________________________

**IMPORTANT REMINDERS**
STUDENT MUST BE ENROLLED FULL-TIME EACH QUARTER (12 UNITS) UNLESS AUTHORIZED BY THE PDSO IF YOU ARE CURRENTLY ON FILING FEES, OR AUTHORIZED FOR REDUCED COURSE LOAD (PART-TIME) BECAUSE YOU ARE IN YOUR LAST QUARTER, YOU ARE NOT ELIGIBLE FOR AN EXTENSION OF YOUR I-20. PLEASE CONTACT THE PDSO FOR AN APPT.

*I CERTIFY THAT THE ABOVE INFORMATION IS ACCurate. I AM AWARE THAT I MUST PROVIDE DOCUMENTATION TO SUPPORT THE I-20 REQUEST.*

STUDENT SIGNATURE: ____________________________________________ DATE: ____________________________________________